

Chairman Crowley called the meeting to order at 8:05 a.m. Present for today's meeting were Commissioner Falstad and Commissioner Schoepke. Vice-Chairman Bluemke and Secretary Richards were not present. Others present: Val Ramos, Airport Administration; Linda Witkowski, Waukesha County Finance Dept; Kurt Stanich, Airport Operations Assistant; Andrew Groth, Control Tower; Marc DeVillers, Flight for Life; and Julianne Klimetz, County Executive's Office and Keith Markano, Airport Manager.

Approve/modify meeting minutes of November 11, 2009 – A motion to approve the November 11, 2009 minutes was made by Commissioner Falstad with a second by Commissioner Schoepke. The motion passed.

Public comment/correspondence – None

Airport Economic Impact Study by Carroll University – With Carroll University on winter break, Mr. Stanich addressed this agenda item. The Airport Economic Impact Study was made into a power point presentation by Carroll University and was shown to the Commission by Mr. Stanich. The Economic Impact Study proved that Waukesha County Airport is an economic asset to the County and its businesses. When compared to the last study in 2002, there has been a significant increase in the direct, indirect and induced economic benefits and generated employment to Waukesha County area businesses. The information and presentation will be used as a tool to promote the Airport to the Community. Copies of the study and an airport brochure were given to the Commission for their review and comments. Mr. Stanich said any necessary changes to the brochure would be made. Mr. Markano informed the Commission that the questions in this study were the same questions used by the State in 2001. Mr. Markano said Carroll University has completed their portion of the Airport Marketing program. Chairman Crowley said he was very excited for the County Executive and County Board to view the power point presentation and brochure. Mr. Markano said he would be meeting with County Executive Vrakas later this month to do a press release of the Economic Impact Study. Chairman Crowley asked for comments by those in attendance. Mrs. Witkowski suggested the Commission make the public aware of what an important asset the Airport is to the Community. Commissioner Schoepke inquired about the funding, rate of return, how it related to what was invested, and asked for a better breakdown of the numbers to present to the public. Chairman Crowley expressed his appreciation for all the work that was put into this study and that this should be done more often. Both Mr. Markano and Mr. Stanich stated Carroll University had gone beyond their expectations on the study.

Chairman's report – None

Airport Manager's report – As you recall the Commission cancelled the meeting scheduled for December 9, 2009 due to reports of a storm with possibilities of a heavy snowfall. The airport was hit with a huge amount of snow, but this provided a very good learning experience the County's new snow removal contractor, Snow Patrol. We received some very positive comments from pilots taking off, landing at the airport during the December 9, 2009 snowstorm, and the flight schools were up, and flying as soon as the airfield was cleared of snow. Snow Patrol did an excellent job on their first airfield snow removal. With the terms in this new contract with Snow Patrol; Mr. Markano said the County is much better off than with the previous contractor. Commissioner Falstad asked for how many years the contract was in place. Mr. Markano's reply was that the County bids out for these services every five years.

The Commission was given copies of a site location and information for self-fueling at the airport. Commissioner Schoepke requested this information at the previous Commission meeting. Anyone interested in providing this service must meet all of the requirements listed in the Minimum Standards. If they believe the Minimum Standards need to be changed, the Commission and then the Waukesha County Board must approve them. Chairman Crowley thanked Mr. Markano for the information he provided the Commission on the additional fuel site at the airport. Commissioner Schoepke asked that this information be passed on to pilots at the airport, he felt this information should be shared with them so they are aware of the requirements for self-fueling at the airport. The Commission agreed this information should be shared with the pilots.

The Commission received copies of Tower activity and Fuel sales for the months of November and December. Due to weather conditions, traffic activity in December was down. Year to date numbers show Jet A fuel down compared to 2009.

Future Commission agenda items – None

With Secretary Richards away until April and Vice-Chairman Bluemke until February, Chairman Crowley requested some flexibility in the schedules of the other Commissioners.

Motion to adjourn by Commissioner Falstad with a second by Commissioner Schoepke. Motion passed.

Meeting adjourned at 8:53 a.m.

Next Regular Commission Meeting: February 10, 2010.

Respectfully submitted

Michael Crowley
Chairman
January 13, 2010